

F. APPLICANT HISTORY

9. How long have you lived at your current address?
 Years Months

10. Why are you leaving this address?

11. Landlord/Agent details of this property (if applicable)
 Name of landlord or agent

 Email address

 Landlord/agent's phone no. Weekly Rent Paid \$

12. What was your previous residential address?

13. How long did you live at this address?
 Years Months

14. Landlord/Agent details of this property (if applicable)
 Name of landlord or agent

 Email address

 Landlord/agent's phone no. Weekly Rent Paid \$
 Was bond refunded in full? If not why not?

G. EMPLOYMENT HISTORY

15. Please provide your employment details
 What is your occupation?

 What is the nature of your employment?
 (FULL TIME/PART TIME/CASUAL)
 Employer's name (inc. accountant if self employed or institution if student)

 Employer's address

 Contact name Phone no.
 Email address
 Length of employment Years Months Net Income per week \$

16. Please provide your previous employment details
 Occupation Employer's name
 Contact name Phone no.
 Email address
 Length of employment Years Months Net Income per week \$

F. CONTACTS/REFERENCES

17. Please provide an emergency contact (not residing with you)
 Surname Given name/s
 Relationship to you Phone no.

18. Please provide 2 personal references (not related to you)
 1. Surname Given name/s
 Relationship to you Phone no.
 2. Surname Given name/s
 Relationship to you Phone no.

I. OTHER INFORMATION

19. Car Registration

20. Please provide details of any pets
 Breed/type Council registration / number
 1.
 2.

J. PAYMENT INFORMATION

Property Rental \$ per week **Rental payment frequency**
 Fortnightly
 Calendar Monthly

First payment of rent in advance	\$ <input type="text"/>
Rental Bond (4 weeks rent):	\$ <input type="text"/>
Sub Total	\$ <input type="text"/>
Less: Holding deposit (see below)	\$ <input type="text"/>
Amount payable on signing tenancy agreement	\$ <input type="text"/>

K. HOLDING FEE

The holding fee can only be accepted after the application for tenancy is approved.
 The holding fee (not exceeding 1 week's rent) of keeps the premises off the market for the prospective tenant for 7 days (or longer by agreement).
 In consideration of the above holding fee paid by the prospective tenant, the landlord's agent acknowledges that:
 (i) The application for tenancy has been approved by the landlord; and
 (ii) The premises will not be let during the above period, pending the making of a residential tenancy agreement;
 and
 (iii) If the prospective tenant(s) decide not to enter into such an agreement, the landlord may retain the whole fee;
 and
 (iv) If a residential tenancy agreement is entered into, the holding fee is to be paid towards rent for the residential premises concerned.
 (v) The whole of the fee will be refunded to the prospective tenant if:
 (a) the entering into of the residential tenancy agreement is conditional on the landlord carrying out repairs or other work and the landlord does not carry out the repairs or work during the specified period
 (b) the landlord/landlord's agent have failed to disclose a material fact(s) or made misrepresentation(s) before entering into the residential tenancy agreement.

Signature of Landlords agent **Date**

Signature of Applicant **Date**